

## TENDER NOTICE AND INVITATION TO TENDER

### TENDER PROVISION FOR CONSULTANCY SERVICES TO PROVIDE RATIONALISATION EXERCISE TO BOTSWANA OPEN UNIVERSITY

**TENDER NO: BOU 001/2025-2026**

**Code 315 – Human Resources Services**

Sub Code 01 – Organisational Design and Change Management

Sub-Code 02 – Job Evaluation, Compensation & Reward Management

Sub-Code 03 – Human Resources Policy

**TENDER ISSUE DATE: 16<sup>th</sup> May 2025**

**TENDER CLOSING DATE: 04<sup>th</sup> June 2025**

**TENDER CLOSING TIME: 1000hrs**

Tender Document to be emailed upon receipt of proof of payment. Proof of payment to be sent to:  
[procurement@staff.bou.ac.bw](mailto:procurement@staff.bou.ac.bw)

**Tender Price: P500.00**

**Youth Companies: P250.00**

Payment for the Invitation to Tender is to be made at the following banking details:

**Account Name:** Botswana Open University  
**Bank Name:** ABSA  
**Branch Name:** Government Enclave  
**Branch Code:** 02902/290267  
**A/C No:** 3070634  
**Reference:** *Tender Number and Company Name*

**Delivery Addresses:**

Procurement Unit  
BOU, Office No. BO08  
Plot 39972, Garamothhose Junction Block 6, Gaborone

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Queries or clarification relating to the issue of these documents may be addressed to  
Procurement Manager  
Tel: 3646077/20 Fax: 3191089  
or Email: [procurement@staff.bou.ac.bw](mailto:procurement@staff.bou.ac.bw)

Tender offers are invited from Locally Registered Companies Domiciled in Botswana.

Youth companies must provide proof that the company is 100% owned by a youth and a copy of their ID.